

School Based Behavioral Health Specialist Classroom Orientation Schedule September 9, 2019

Training Coordinator: Stefanie Fisher Phone #: 484-884-0259

Karen L. Bosch, MEd 484-884-0241

Department of Education, Epic Training: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

Location Key: LVHN-CC Auditorium: 1200 S. Cedar Crest Blvd. **Mack Building: 2100 Mack Blvd., 6th floor**
 Kasych Computer Labs: 1200 S. Cedar Crest Blvd. DOE: 1247 S. Cedar Crest Blvd
 NCC: Northampton Community College

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
9/9/19 Monday	0800-1630	ONBOARDING DAY 1: CONNECTIONS Hospital Orientation	LVHN-CC, Auditorium
9/10/19 Tuesday	0800-1630 0800-1200	ONBOARDING DAY 2: NAVIGATIONS LVHN	1247 2 nd floor, Learning Centers A&B <i>*Enter the main lobby from the I-78 side of the bldg, NOT MRI</i>
9/11/19 Wednesday	0800-1200 1200-1630	Epic: Front Desk Training 100 As Assigned	Mack - 6th Floor Training Rooms As Assigned
9/12/19 Thursday	0800-1200 1230-1630	Epic: Front Desk Training 200 As Assigned	Mack - 6th Floor Training Rooms As Assigned
9/13/19 Friday	As Assigned	As Assigned	As Assigned
<p>For Revenue Cycle Education Click here for HB/PB Payor/Plan Insurance Training Agendas ***Please re-check the RCE agendas the day before your scheduled training*** Questions? Email or call RCE at REVENUE_CYCLE_ED or 484-884-8795</p>			
WEEK #2			
9/16/19 Monday	0800-1200 1230-1630	Epic: Front Desk Training 300 As Assigned	Mack - 6th Floor Training Rooms As Assigned
9/17/19 Tuesday	0800-1200 1230-1630	Epic: Front Desk Training 400 As Assigned	Mack - 6th Floor Training Rooms As Assigned
9/18/19 Wednesday	As Assigned	As Assigned	As Assigned
9/19/19 Thursday	0800-1400 1400-1630	Epic: AMB Wellness As Assigned	Mack - 6th Floor Training Rooms As Assigned
9/20/19 Friday	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			

- BLS (CPR) course offerings can be found on the LVHN intranet.
On the LVHN homepage, select Departments, Non-Clinical, EMI.
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.