Jefferson Health, Information Services & Technology, Epic Training

# Care Continuum Partner- Medical Assistant Classroom Orientation Schedule

November 10, 2025

### **Epic Training Coordinator Susan Pool**

Information Services & Technology, Epic Training

Susan.Pool@jefferson.edu

## NOTE: DEPARTMENTS SCHEDULE ALL "AS ASSIGNED" CLINICAL DATES AND TIMES

Location Key: Center for Healthcare Education: VIRTUAL:
3900 Sierra Circle, Center Valley, PA 18034 Virtual Training, invite sent to email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
		WEEK #1	
Monday 11/10/2025	As Assigned	***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts:  Deborah Elsheakh  Deborah.Elsheakh@jefferson.edu and Alison Nadraws  Alison.Nadraws@jefferson.edu	As per directions sent by Human Resources
Tuesday 11/11/2025	0800-1630	LVPG Clinical Services Orientation	<b>LVHN-Mack Building</b> 2100 Mack Blvd – Lobby Allentown, PA 18103
Wednesday 11/12/2025	0800-1200	Epic: AMB Clinical Support 100 Training	Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034
	As Assigned	As Assigned	As Assigned
Thursday 11/13/2025	As Assigned	As Assigned	As Assigned
Friday 11/14/2025	0800-1630	Epic: AMB Clinical Support 200 Training	Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034

• If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.

## **For Revenue Cycle Education**

Click here for HB/PB Payor/Plan Insurance Training Agendas
\*\*\*Please re-check the RCE agendas the day before your scheduled training\*\*\*
Questions? Email orcall RCE at REVENUE\_CYCLE\_ED or 484-884-8795

WEEK #2				
Monday 11/17/2025	As Assigned	As Assigned	As Assigned	
Tuesday 11/18/2025	As Assigned	As Assigned	As Assigned	
Wednesday 11/19/2025	0800-1200	Epic: AMB Clinical Support OB Training (Only for those working in OB/GYN)	Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034	
	As Assigned	As Assigned	As Assigned	
Thursday 11/20/2025	As Assigned	As Assigned	As Assigned	
Friday 11/21/2025	As Assigned	As Assigned	As Assigned	

#### Further Orientation Schedule - As Assigned

## **CPR CERTIFICATION / CPR RE-CERTIFICATION**

- BLS (CPR) course offerings can be found on the LVHN intranet.
  - On the LVHN homepage, select Departments, Non-Clinical, EMI.
  - Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not preregistered, s/he will not be able to attend the class.

If you need any additional assistance, please call EMI 484-884-0011.