## Lehigh Valley Health Network

## **Staff Assistant** Classroom Orientation Schedule

August 18th, 2025

Training Coordinator Contact Name and Phone #: Stefanie Fisher 610-871-9777

IS&T, Epic Training: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

Virtual: Email invite to LVHN email

Center for Healthcare Education: 3900 Sierra Circle. Location Key:

Center Valley, PA, 18034

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
		WEEK #1	
Monday 8/18/2025	As Assigned	CONNECTIONS	As per the directions sent by Human Resources
Tuesday 8/19/2025	As Assigned	As Assigned	As Assigned
Wednesday 8/20/2025	As Assigned	As Assigned	As Assigned
Thursday 8/21/2025	As Assigned 1230-1430	As Assigned Epic: Guest Services	As Assigned <mark>Virtual</mark>
Friday 8/22/2025	As Assigned	As Assigned	As Assigned

## **CPR CERTIFICATION / CPR RE-CERTIFICATION**

- BLS (CPR) course offerings can be found on the LVHN intranet.
  - On the LVHN homepage, select Departments, Non-Clinical, EMI.
  - Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not preregistered, s/he will not be able to attend the class.

If you need any additional assistance, please call EMI 484-884-0011.