

Jefferson Health, Information Services &amp; Technology, Epic Education

## Scheduling Coordinator – Breast Health Services

### Classroom Orientation Schedule

December 8, 2025

Training Coordinator: **Susan Pool**

Information Services & Technology, Epic Training

**Susan.Pool@jefferson.edu**

**NOTE: DEPARTMENTS SCHEDULE ALL “AS ASSIGNED” CLINICAL DATES AND TIMES**

**Location Key:**

**Center for Healthcare Education:**  
3900 Sierra Circle, Center Valley, PA 18034

**VIRTUAL:**  
Virtual Training. Invite sent to email.

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 12/8/2025	As Assigned	<b>Connections</b>	As per directions sent by Human Resources
Tuesday 12/9/2025	As Assigned	As Assigned	As Assigned
Wednesday 12/10/2025	As Assigned	As Assigned	As Assigned
Thursday 12/11/2025	As Assigned	As Assigned	As Assigned
Friday 12/12/2025	As Assigned	As Assigned	As Assigned
<b>WEEK #2</b>			
Monday 12/15/2025	As Assigned	As Assigned	As Assigned
Tuesday 12/16/2025	As Assigned	As Assigned	As Assigned
<b>Wednesday 12/17/2025</b>	<b>0800-1200</b> As Assigned	<b>Epic: Radiology Front Desk</b> As Assigned	<b>Virtual</b> As Assigned
Thursday 12/18/2025	As Assigned	As Assigned	As Assigned
Friday 12/19/2025	As Assigned	As Assigned	As Assigned
<b>Further Orientation Schedule – As Assigned</b>			
<b>CPR CERTIFICATION / CPR RE-CERTIFICATION</b>			
<ul style="list-style-type: none"> <li>BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice.</li> <li>Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.</li> <li><b>All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.</b></li> </ul> <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			