

## Inpatient Care Manager BSN Epic Training Orientation Schedule March 9, 2026

Epic Training Coordinator Contact Name and Phone #: Aimee Nicholassen, M.Ed 484-884-0257  
Epic Training, IS&T: 484-884-9210

**NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.**

**Location Key:**      **Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA, 18034**      **WebEx: Email invite to Jefferson email**

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 3/9/2026	As Assigned	<b>CONNECTIONS</b>	As per the directions sent by Human Resources
Tuesday 3/10/2026	As Assigned	As Assigned	As Assigned
Wednesday 3/11/2026	As Assigned	As Assigned	As Assigned
Thursday 3/12/2026	As Assigned	As Assigned	As Assigned
Friday 3/13/2026	As Assigned	As Assigned	As Assigned
<b>WEEK #2</b>			
Monday 3/16/2026	As Assigned	As Assigned	As Assigned
<b>Tuesday 3/17/2026</b>	<b>0800-1200 1230-1630</b>	<b>Epic: Case Manager Training</b> As Assigned	<b>Center for Healthcare Education</b> As Assigned
Wednesday 3/18/2026	As Assigned	As Assigned	As Assigned
Thursday 3/19/2026	As Assigned	As Assigned	As Assigned
Friday 3/20/2026	As Assigned	As Assigned	As Assigned
<b>Auth Cert and Patient Access Training – As Assigned by Revenue Cycle Education (RCE)</b> Managers will need to contact Revenue Cycle Education to sign their users up for training. Form is available on the LVHN Intranet page.			
<b>CPR CERTIFICATION / CPR RE-CERTIFICATION</b>			

- BLS (CPR) course offerings can be found on the LVHN intranet.  
On the LVHN homepage, select Departments, Non-Clinical, EMI.  
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.