

**Certified Occupational Therapy Assistant (Outpatient)
Classroom Orientation Schedule
March 23, 2026**

Training Coordinator Contact Name and Email: Susan Pool (Susan.Pool@jefferson.edu)

IS&T, Epic Training: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

Location Key:

**Center for Healthcare Education: 3900 Sierra Circle,
Center Valley, PA, 18034**

Virtual: Email invite to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 3/23/2026	As Assigned	CONNECTIONS	As per the directions sent by Human Resources
Tuesday 3/24/2026	As Assigned	As Assigned	As Assigned
Wednesday 3/25/2026	As Assigned	As Assigned	As Assigned
Thursday 3/26/2026	0800-1400 As Assigned	Epic: PT/OT/SLP As Assigned	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i> As Assigned
Friday 3/27/2026	As Assigned	As Assigned	As Assigned
CPR CERTIFICATION / CPR RE-CERTIFICATION			
- BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. - Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. If you need any additional assistance, please call EMI 484-884-0011.			