

Clinical Concierge- Medical Assistant Classroom Orientation Schedule March 23, 2026

Epic Training Coordinator **Susan Pool**
Information Services & Technology, Epic Training
Susan.Pool@jefferson.edu

NOTE: DEPARTMENTS SCHEDULE ALL "AS ASSIGNED" CLINICAL DATES AND TIMES

Location Key: **Center for Healthcare Education:**
3900 Sierra Circle, Center Valley, PA 18034

VIRTUAL:
Virtual Training, invite sent to email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 3/23/2026	As Assigned	<p style="text-align: center;">CONNECTIONS</p> <p style="text-align: center;">***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts:</p> <p style="text-align: center;">Deborah Elsheakh Deborah.Elsheakh@jefferson.edu and Alison Nadraws Alison.Nadraws@jefferson.edu</p>	As per directions sent by Human Resources
Tuesday 3/24/2026	0800-1630	LVPG Clinical Services Orientation	LVHN-Mack Building 2100 Mack Blvd – Lobby Allentown, PA 18103
Wednesday 3/25/2026	0800-1200 As Assigned	Epic: AMB Clinical Support 100 Training As Assigned	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i> As Assigned
Thursday 3/26/2026	As Assigned	As Assigned	As Assigned
Friday 3/27/2026	0800-1630	Epic: AMB Clinical Support 200 Training	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i>

- If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.

For Revenue Cycle Education

Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas

Please re-check the RCE agendas the **day** before your scheduled training

Questions? Email or call RCE at REVENUE_CYCLE_ED or 484-884-8795

WEEK #2			
Monday 3/30/2026	As Assigned	As Assigned	As Assigned
Tuesday 3/31/2026	As Assigned	As Assigned	As Assigned
Wednesday 4/1/2026	0800-1200 As Assigned	Epic: AMB Clinical Support OB Training (Only for those working in OB/GYN)	Center for Healthcare Education <i>3900 Sierra Circle Center Valley, PA 18034</i>
Thursday 4/2/2026	As Assigned	As Assigned	As Assigned
Friday 4/3/2026	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			