

Case Manager Psychiatry – Per Diem Epic Training Orientation Schedule November 24, 2025

Epic Training Coordinator Contact Name and Phone #: Aimee Nicholassen, M.Ed 484-884-0257

Epic Training, IT&I: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

Location Key:

Center for Healthcare Education: 3900 Sierra Circle,
Center Valley, PA, 18034

WebEx: Email invite to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 11/24/2025	As Assigned	CONNECTIONS	As per the directions sent by Human Resources
Tuesday 11/25/2025	0800-1230 1300-1600	As Assigned Epic: Bed Management Training	As Assigned Web Ex
Wednesday 11/26/2025	As Assigned	As Assigned	As Assigned
Thursday 11/27/2025	As Assigned	As Assigned	As Assigned
Friday 11/28/2025	As Assigned	As Assigned	As Assigned
WEEK #2			
Monday 12/1/2025	As Assigned	As Assigned	As Assigned
Tuesday 12/2/2025	0800-1200 1230-1630	Epic: Case Manager Training As Assigned	Center for Healthcare Education As Assigned
Wednesday 12/3/2025	As Assigned	As Assigned	As Assigned
Thursday 12/4/2025	As Assigned	As Assigned	As Assigned
Friday 12/5/2025	As Assigned	As Assigned	As Assigned
<p style="text-align: center; background-color: yellow;">Auth Cert Training – As Assigned by Revenue Cycle Education (RCE)</p> <p style="text-align: center;">Managers will need to contact Revenue Cycle Education to sign their users up for training. Form is available on the LVHN Intranet page.</p>			
CPR CERTIFICATION / CPR RE-CERTIFICATION			

- BLS (CPR) course offerings can be found on the LVHN intranet.
On the LVHN homepage, select Departments, Non-Clinical, EMI.
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.