

## Case Manager - Utilization Management Epic Training Orientation Schedule September 29, 2025

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Epic Training, IT&I: 484-884-9210

**NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.**

**Location Key:**      **Center for Healthcare Education: 3900 Sierra Circle,**      **WebEx: Email invite to LVHN email**  
**Center Valley, PA, 18034**

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 9/29/2025	As Assigned	<b>CONNECTIONS</b>	As per the directions sent by Human Resources
Tuesday 9/30/2025	As Assigned	As Assigned	As Assigned
Wednesday 10/1/2025	As Assigned	As Assigned	As Assigned
Thursday 10/2/2025	As Assigned	As Assigned	As Assigned
Friday 10/3/2025	As Assigned	As Assigned	As Assigned
<b>WEEK #2</b>			
Monday 10/6/2025	As Assigned	As Assigned	As Assigned
<b>Tuesday 10/7/2025</b>	<b>0800-1200 1230-1400</b>	<b>Epic: Case Manager Training</b> As Assigned	<b>Virtual</b> As Assigned
Wednesday 10/8/2025	As Assigned	As Assigned	As Assigned
Thursday 10/9/2025	As Assigned	As Assigned	As Assigned
Friday 10/10/2025	As Assigned	As Assigned	As Assigned
<b>Auth Cert and Patient Access Training – As Assigned by Revenue Cycle Education (RCE)</b> <b>Managers will need to contact Revenue Cycle Education to sign their users up for training.</b> <b>Form is available on the LVHN Intranet page.</b> <b>Inpatient Reporting – Self-registration in TLC, class offered monthly remotely</b>			
<b>CPR CERTIFICATION / CPR RE-CERTIFICATION</b>			

- BLS (CPR) course offerings can be found on the LVHN intranet.  
On the LVHN homepage, select Departments, Non-Clinical, EMI.  
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.