

Jefferson Health, Information Services &amp; Technology, Epic Training

## Clinical Concierge – Medical Assistant Classroom Orientation Schedule October 27, 2025

Epic Training Coordinator **Susan Pool**  
Information Services & Technology, Epic Training  
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**NOTE: DEPARTMENTS SCHEDULE ALL “AS ASSIGNED” CLINICAL DATES AND TIMES**

**Location Key:** **Center for Healthcare Education:** **3900 Sierra Circle, Center Valley, PA 18034** **VIRTUAL:** Virtual Training, invite sent to email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 10/27/2025	As Assigned	<b>CONNECTIONS</b>  <b>***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts:</b>  <b>Deborah Elsheakh</b> <a href="mailto:Deborah.Elsheakh@jefferson.edu">Deborah.Elsheakh@jefferson.edu</a> and <b>Alison Nadraws</b> <a href="mailto:Alison.Nadraws@jefferson.edu">Alison.Nadraws@jefferson.edu</a>	As per directions sent by Human Resources
Tuesday 10/28/2025	<b>0800-1630</b>	<b>LVPG Clinical Services Orientation</b>	<b>LVHN-Mack Building</b> 2100 Mack Blvd – Lobby Allentown, PA 18103
Wednesday 10/29/2025	<b>0800-1200</b>  As Assigned	<b>Epic: AMB Clinical Support 100 Training</b>  As Assigned	<b>Center for Healthcare Education</b> <i>3900 Sierra Circle Center Valley, PA 18034</i>  As Assigned
Thursday 10/30/2025	As Assigned	As Assigned	As Assigned
Friday 10/31/2025	<b>0800-1630</b>	<b>Epic: AMB Clinical Support 200 Training</b>	<b>Center for Healthcare Education</b> <i>3900 Sierra Circle Center Valley, PA 18034</i>
<ul style="list-style-type: none"> <li>If staff will be completing registration / attending Revenue Cycle Education (RCE), managers are required to register them as needed. RCE will provide an additional separate training schedule.</li> </ul> <p style="text-align: center;"><b>For Revenue Cycle Education</b> Click <a href="#">here</a> for HB/PB Payor/Plan Insurance Training Agendas ***Please re-check the RCE agendas the <b>day</b> before your scheduled training*** Questions? Email or call RCE at REVENUE_CYCLE_ED or 484-884-8795</p>			

WEEK #2			
Monday 11/3/2025	As Assigned	As Assigned	As Assigned
Tuesday 11/4/2025	As Assigned	As Assigned	As Assigned
Wednesday 11/5/2025	As Assigned	As Assigned	As Assigned
Thursday 11/6/2025	As Assigned	As Assigned	As Assigned
Friday 11/7/2025	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> <li>BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice.</li> <li>Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.</li> <li><b>All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.</b></li> </ul> <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			