

PFS BILLING TEAM LEAD Classroom Orientation Schedule February 19, 2023

Training Coordinator Contact Name: Diane Kulp

Department of Education, Epic Training: 484-884-9210

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.

Location Key: **Center for Healthcare Education (CHE):** **WebEx: Email invite to LVHN email**
 3900 Sierra Circle, Center Valley, PA, 18034

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 2/19/2024	As Assigned	CONNECTIONS	As per the directions sent by Human Resources
Tuesday 2/20/2024	0800-1200 1230-1630	Epic: PB Registration Basics Training Epic: HB Registration Basics Training	Web Ex Web Ex
Wednesday 2/21/2024	0800-1200 1230-1630	Epic: PB Insurance Follow-up Training Epic: HB Biller	Web Ex Web Ex
Thursday 2/22/2024	0800-1200 1230-1630	As Assigned Epic: HB Insurance Follow-up Training	As Assigned Web Ex
Friday 2/23/2024	As Assigned	As Assigned	As Assigned
WEEK #2			
Monday 2/26/2024	As Assigned	As Assigned	As Assigned
Tuesday 2/27/2024	As Assigned	As Assigned	As Assigned
Wednesday 2/28/2024	As Assigned	As Assigned	As Assigned
Thursday 2/29/2024	As Assigned	As Assigned	As Assigned
Friday 3/1/2024	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			