

**BEA Ambulatory Nurse
Classroom Orientation Schedule
January 8, 2024**

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NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES

Location Key: Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA 18034 WebEx: Virtual Training. Email to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 1/8/2024	As Assigned	<p align="center">CONNECTIONS</p> <p align="center">***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts based upon location:</p> <p align="center">Lehigh Valley employees contact Jessica Smith Jessica.A.Smith@lvhn.org and Deborah Elsheakh Deborah.Elsheakh@lvhn.org</p> <p align="center">***Hazleton/Schuylkill employees contact Mary Jo Demelfi Mary_j.demelfi@lvhn.org</p> <p align="center">***Pocono employees contact Tammy Vash at tammy.vash@lvhn.org</p>	As per directions sent by Human Resources
Tuesday 1/9/2024	As Assigned	As Assigned	As Assigned
Wednesday 1/10/2024	0800-1200 As Assigned	Epic: AMB Clinical Support 100 Training As Assigned	Center for Healthcare Education As Assigned
Thursday 1/11/2024	As Assigned	As Assigned	As Assigned
Friday 1/12/2024	0800-1630	Epic: AMB Clinical Support 200 Training	Center for Healthcare Education

- Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending RCE, managers are required to submit a training request for any Front Desk classes that are needed.

For Revenue Cycle Education
Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas
Please re-check the RCE agendas the **day** before your scheduled training Questions? Email orcall RCE at REVENUE_CYCLE_ED or 484-884-8795

WEEK #2			
Monday 1/15/2024	As Assigned	As Assigned	As Assigned
Tuesday 1/16/2024	As Assigned	As Assigned	As Assigned
Wednesday 1/17/2024	0800-1200 As Assigned	Epic: BEA Ambulatory Nurse Training As Assigned	WebEx As Assigned
Thursday 1/18/2024	As Assigned	As Assigned	As Assigned
Friday 1/19/2024	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			