

## Inpatient Care Manager BSN Classroom Orientation Schedule March 4, 2024

**Training Coordinator Contact Name and Phone #: Aimee Nicholasen, M.Ed 484-884-0257**  
 Department of Education, Epic Training: 484-884-9210

**NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES.**

**Location Key:**      **Center for Healthcare Education: 3900 Sierra Circle,**      **WebEx: Email invite to LVHN email**  
                                  **Center Valley, PA, 18034**

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
<b>WEEK #1</b>			
Monday 3/4/2024	As Assigned	As Assigned	As Assigned
Tuesday 3/5/2024	As Assigned	As Assigned	As Assigned
Wednesday 3/6/2024	As Assigned	As Assigned	As Assigned
Thursday 3/7/2024	As Assigned	As Assigned	As Assigned
<b>Friday 3/8/2024</b>	0800-1200 <b>1230-1630</b>	As Assigned <b>Epic: Auth Cert Training</b>	As Assigned <b>Web Ex</b>
<b>WEEK #2</b>			
<b>Monday 3/11/2024</b>	<b>0800-1200 1230-1630</b>	<b>Epic: Case Manager Training</b> As Assigned	<b>Center for Healthcare Education</b> As Assigned
<b>Tuesday 3/12/2024</b>	<b>0800-1200 1230-1630</b>	<b>Epic: Patient Access Training</b> As Assigned	<b>Web Ex</b> As Assigned
Wednesday 3/13/2024	As Assigned	As Assigned	As Assigned
Thursday 3/14/2024	As Assigned	As Assigned	As Assigned
Friday 3/15/2024	As Assigned	As Assigned	As Assigned
<b>Further Orientation Schedule – As Assigned</b>			
<b>CPR CERTIFICATION / CPR RE-CERTIFICATION</b>			

- BLS (CPR) course offerings can be found on the LVHN intranet.  
On the LVHN homepage, select Departments, Non-Clinical, EMI.  
Select the course type, choose the date, and use the registration form to enroll in the course of your choice.
- Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI.
- **All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class.**

If you need any additional assistance, please call EMI 484-884-0011.