

Lehigh Valley Health Network, Department of Education, Education Services

Employee Health Practice – RN Classroom Orientation Schedule November 13, 2023

Training Coordinator **Joseph Lawley**
Department of Education, Epic Training
Joseph.Lawley@lvhn.org

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES

Location Key: Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA 18034 WebEx: Virtual Training. Email to LVHN email

| DATE | TIME | CONTENT | LOCATION *SUBJECT TO CHANGE |
|-------------------------|---------------------------------|--|--|
| WEEK #1 | | | |
| Monday 11/13/2023 | As Assigned | <p style="text-align: center;">CONNECTIONS</p> <p style="text-align: center;">***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts based upon location:</p> <p style="text-align: center;">Lehigh Valley employees contact Jessica Smith Jessica.A.Smith@lvhn.org and Deborah Elsheakh Deborah.Elsheakh@lvhn.org</p> <p style="text-align: center;">***Hazleton/Schuylkill employees contact Mary Jo Roslevege Mary.j.roslevege@lvhn.org</p> <p style="text-align: center;">***Pocono employees contact Tammy Vash at tammv.vash@lvhn.org</p> | As per directions sent by Human Resources |
| Tuesday 11/14/2023 | As Assigned | As Assigned | As Assigned |
| Wednesday 11/15/2023 | 0800-1200 As Assigned | Epic: AMB Clinical Support 100 Training As Assigned | Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034 As Assigned |
| Thursday 11/16/2023 | As Assigned | As Assigned | As Assigned |
| Friday 11/17/2023 | 0800-1630 | Epic: AMB Clinical Support 200 Training | Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034 |

- Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending RCE, managers are required to submit a training request for any Front Desk classes that are needed.

For Revenue Cycle Education

Click [here](#) for HB/PB Payor/Plan Insurance Training Agendas

Please re-check the RCE agendas the **day** before your scheduled training Questions? Email orcall RCE at REVENUE_CYCLE_ED or 484-884-8795

| WEEK #2 | | | |
|--|-------------|-------------|-------------|
| Monday 11/20/2023 | As Assigned | As Assigned | As Assigned |
| Tuesday 11/21/2023 | As Assigned | As Assigned | As Assigned |
| Wednesday 11/22/2023 | As Assigned | As Assigned | As Assigned |
| Thursday 11/23/2023 | As Assigned | As Assigned | As Assigned |
| Friday 11/24/2023 | As Assigned | As Assigned | As Assigned |
| Further Orientation Schedule – As Assigned | | | |
| CPR CERTIFICATION / CPR RE-CERTIFICATION | | | |
| <ul style="list-style-type: none"> • BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. • Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. • All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. <p>If you need any additional assistance, please call EMI 484-884-0011.</p> | | | |