

Lehigh Valley Health Network, Department of Education, Education Services

**Transition of Care WKND
Classroom Orientation Schedule
October 2, 2023**

Training Coordinator **Joseph Lawley**
Department of Education, Epic Training
Joseph.Lawley@lvhn.org

NOTE: DEPARTMENTS SCHEDULE ALL CLINICAL DATES AND TIMES

Location Key: Center for Healthcare Education: 3900 Sierra Circle, Center Valley, PA 18034 WebEx: Virtual Training. Email to LVHN email

DATE	TIME	CONTENT	LOCATION *SUBJECT TO CHANGE
WEEK #1			
Monday 10/2/2023	As Assigned	<p style="text-align: center;">CONNECTIONS</p> <p style="text-align: center;">***For the LVPG Clinical Services Orientation class schedule please reach out to the following contacts based upon location:</p> <p style="text-align: center;">Lehigh Valley employees contact Jessica Smith Jessica.A.Smith@lvhn.org and Deborah Elsheakh Deborah.Elsheakh@lvhn.org</p> <p style="text-align: center;">***Hazleton/Schuylkill employees contact Mary Jo Roslevege Mary.j.roslevege@lvhn.org</p> <p style="text-align: center;">***Pocono employees contact Tammy Vash at tammv.vash@lvhn.org</p>	As per directions sent by Human Resources
Tuesday 10/3/2023	As Assigned	As Assigned	As Assigned
Wednesday 10/4/2023	0800-1200 As Assigned	Epic: AMB Clinical Support 100 Training As Assigned	Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034 As Assigned
Thursday 10/5/2023	As Assigned	As Assigned	As Assigned
Friday 10/6/2023	0800-1630	Epic: AMB Clinical Support 200 Training	Center for Healthcare Education 3900 Sierra Circle Center Valley, PA 18034
<ul style="list-style-type: none"> Staff attending Clinical Support training are no longer required to attend Front Desk classes. If staff will be completing registration / attending RCE, managers are required to submit a training request for any Front Desk classes that are needed. <p style="text-align: center;">For Revenue Cycle Education Click here for HB/PB Payor/Plan Insurance Training Agendas ***Please re-check the RCE agendas the day before your scheduled training*** Questions? Email orcall RCE at REVENUE_CYCLE_ED or 484-884-8795</p>			

WEEK #2			
Monday 10/9/2023	As Assigned	As Assigned	As Assigned
Tuesday 10/10/2023	As Assigned	As Assigned	As Assigned
Wednesday 10/11/2023	As Assigned	As Assigned	As Assigned
Thursday 10/12/2023	As Assigned	As Assigned	As Assigned
Friday 10/13/2023	As Assigned	As Assigned	As Assigned
Further Orientation Schedule – As Assigned			
CPR CERTIFICATION / CPR RE-CERTIFICATION			
<ul style="list-style-type: none"> BLS (CPR) course offerings can be found on the LVHN intranet. On the LVHN homepage, select Departments, Non-Clinical, EMI. Select the course type, choose the date, and use the registration form to enroll in the course of your choice. Newly hired employees who need CPR certification will continue to attend Orientation CPR. Classes are held monthly at EMI. All participants must be pre-registered for courses, and we encourage all Practice Managers to forward confirmation e-mails to the new-hire Provider to ensure that s/he is not turned away. If the orientee is not pre-registered, s/he will not be able to attend the class. <p>If you need any additional assistance, please call EMI 484-884-0011.</p>			